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1	EDUCATION AND CHILDREN'S SERVICES COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title		Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	25 November 2025								
4	Education and Children's Services Performance Management Framework	To present the regular performance update		Alex Paterson	Data Insights	Corporate Services	1.1.3		
5	Youth Participation in Global Decision-Making (Notice of Motion by Cllr Macdonald)	Council 28/04/25 - to endorse the spirit of the Pact for the Future; and to instruct the Chief Officer - Education and Lifelong Learning to bring a report to a future meeting of the Education and Children's Services Committee outlining what the Council can do to promote the involvement of our young people in expanding and strengthening youth participation in global decision-making.		Brian Webb	Education and Lifelong Learning	Families and Communities	1.1.1		
6	Minimising Exclusion Policy	To present the revised exclusion policy for approval	Officers anticipate updated national guidance by summer 2025 and will look to take a refreshed policy to Committee when they have considered the guidance	Mhairi Shewan	Education and Lifelong Learning	Families and Communities	1.1.5	D	Updated national guidance is awaited from Scottish Government and is expected by March 2026, therefore officers recommend that the reporting of the reviewed policy is delayed until that guidance is available, therefore the report will likely come to the June Committee. The existing policy remains compliant with current guidance.
7	Cluster Risk Registers and Assurance Maps	To report on the cluster risk registers E&CS 26/11/24 - to note that (a) officers had undertaken to consider the feedback from Members that it would be helpful for the matrix to reflect the previous year's situation to allow for comparison and a clearer understanding of which risks had been effectively mitigated; (b) that some control actions may need to be reviewed to demonstrate the drive in the risk register to resolve the specific issue; and (c) that the phrasing of the risk 'Child Migration including unaccompanied asylum seeking children and young people and all families requiring resettlement or with no recourse to public funds' would be reviewed for the next report		Graeme Simpson / Shona Milne	Families and Communities	Families and Communities	1.1.4		
8	Bucksburn & Dyce Secondary Provision - Outline Business Case (NA2) - Discussions with Aberdeenshire Council	E&CS 24/06/25 - to instruct the Chief Officer - Corporate Landlord in consultation with the Chief Officer – Education and Lifelong Learning to consult with officers at Aberdeenshire Council on proposals for adjusting the Dyce Academy catchment area to align with the City boundary, therefore removing all areas of Aberdeenshire including Newmachar and Kingseat from the catchment area, and to report back to this Committee on the outcomes of these discussions and recommendations for next steps, within the next two committee cycles.		Andrew Jones	Corporate Landlord	Families and Communities	1.1.1, 1.1.5, 1.3		
9	Chief Social Work Officer Annual Report	To present the Chief Social Work Officer annual report.		Graeme Simpson	Children's Social Work and Family Support	Families and Communities	2.5		

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2									
10	Transitions from Children's to Adults Services / Learning outcomes from Care Inspectorate Thematic Review – Disabled Children and Young People's experiences of Social Work Services	E&CS 29/04/25 - to note that a report would be brought to a future committee with information on child to adult transitions, which would summarise the work that had been progressed. E&CS 26/11/24 - to approve the action plan at appendix A of the report developed to address findings and to instruct the Chief Social Work Officer to report progress on delivering on the key findings in Autumn 2025		Carol Davie	Children's Social Work and Family Support	Families and Communities	1.1.6		
11	Report on Options to Rationalise Early Learning and Childcare (ELC)	To provide an update		Louise Beaton	Education and Lifelong Learning	Families and Communities	1.1.1		
12	Child Protection Committee Annual Report	E&CS 26/11/24 - (i) to instruct the Chief Social Work Officer to provide Committee with a further report in November 2025 detailing the continuing impact and effectiveness of partnership work in relation to child protection; and (ii) to request that officers ensure that there was less use of acronyms in the next report		Amy Anderson	Children's Social Work and Family Support	Families and Communities	2.1		
13	Inspection Reporting	A standing item (if required) to report on the outcome of inspections and any changes in the approach of inspection agencies		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.6		
14	17 February 2026								
15	Early Learning and Childcare Concession Agreements	E&CS 24/01/23 - to instruct the Chief Education Officer to continue to monitor the concession contracts and report back to Committee at the end of the first 3 full years of the current concession agreement.		Louise Beaton / Fiona Lawrie	Education and Lifelong Learning	Families and Communities	1.1.1		
16	Action to Reduce Incidents in Schools	CHPP 27/08/25 - to instruct the Chief Officer – Education and Lifelong Learning to bring a report to Education and Children's Services Committee as soon as possible outlining an analysis of both Council and Police Scotland data with regard to use of offensive weapons in schools and what actions our schools are taking to reduce incidents involving weapons		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.1		
17	Progress on Early Intervention Service Test of Change at Riverbank School	E&CS 29/04/2025 - (i)to instruct the Chief Officer Education & Lifelong Learning to progress with a time limited (12 months) Early Intervention Service Test of Change at Riverbank School for younger primary school pupils, operational August 2025; (ii)to instruct the Chief Officer Education & Lifelong Learning to report back on progress in 2 committee cycles from commencement of service		Emma Powell	Education and Lifelong Learning	Families and Communities	1.1.1		
18	Education and Children's Services Performance Management Framework	To present the regular performance update		Alex Paterson	Data Insights	Corporate Services	1.1.3		
19	Inspection Reporting	A standing item (if required) to report on the outcome of inspections and any changes in the approach of inspection agencies		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.6		
20	28 April 2026								
21	Corporate Parenting Annual Report / Progress on Promise Plan	E&CS 29/04/25 - to instruct the Chief Social Work Officer to update Committee on progress against the High Level Promise Plan within one calendar year		Graeme Simpson	Children's Social Work and Family Support	Families and Communities	2.1		

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2	Children's Services Plan - Annual Update	E&CS 21/03/23 - to instruct the Director Children's and Family Services to ensure that yearly progress reports are presented to Committee & thereafter for approval by the Community Planning Management Board over the lifetime of the Plan.		Eleanor Sheppard	Families and Communities	Families and Communities	1.1.1		
22	Education and Children's Services Performance Management Framework	To present the regular performance update		Alex Paterson	Data Insights	Corporate Services	1.1.3		
23	Inspection Reporting	A standing item (if required) to report on the outcome of inspections and any changes in the approach of inspection agencies		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.6		
24									
25	23 June 2026								
26	Children's Social Work Statistics	E&CS 24/06/25 - to instruct the Chief Social Work Officer to update the Education and Children's Services Committee on the 2024/25 Statistical Report following its publication in Spring 2026		Graeme Simpson	Children's Social Work and Family Support	Families and Communities	2.1		
27	Approaches to Quality Improvement	E&CS 24/06/25 - to instruct the Chief Officer - Education and Lifelong Learning to review the impact of arrangements on evaluations of core Quality Indicators over school session 2024/25, amending approaches as required, and report back to Committee with any proposed changes to arrangements in advance of the 2025/6 school session		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.1		
28	Early Learning and Childcare Delivery Plan 2024-26 / 2026-28	E&CS 02/07/24 - to instruct the Chief Officer Education and Lifelong Learning to report on the progress and outcomes of the Early Learning and Childcare Delivery Plan 2024-26, and to prepare an updated Delivery Plan for 2026-28, in June 2026, in line with our statutory duties under the Children and Young People (Scotland) Act 2014		Louise Beaton / Fiona Lawrie	Education and Lifelong Learning	Families and Communities	1.1.1		
29	Health & Wellbeing	E&CS 24/06/25 - to instruct the Chief Officer - Education and Lifelong Learning to report the findings of the next Health and Wellbeing surveys to Committee following the next survey point		Emma Powell	Education and Lifelong Learning	Families and Communities	1.1.1		
30	Free School Meals Annual Update	EOD Committee 19/04/18 - to instruct the Chief Officer - Early Intervention and Community Empowerment to bring a report to Committee prior to the close of each school year (a) detailing the numbers registered for and taking free school meals by school and (b) assessing the progress made by implementing the new workstreams and detailing any required adjustments for the following school year.		Andy Campbell	Corporate Landlord	Families and Communities	1.1.1		
31	Early Intervention Service Test of Change - Full Evaluation	E&CS 29/04/25 - (iii) to instruct the Chief Officer Education & Lifelong Learning to report a full evaluation of the Test of Change within 4 committee cycles from commencement of service	Possibly June 2026	Emma Powell	Education and Lifelong Learning	Families and Communities	1.1.1		
32	ASN Spaces in Schools	E&CS 24/06/25 - to note current provision of spaces offered across the whole school estate and instruct the Chief Officer – Corporate Landlord to (a) identify any opportunities for sharing good practice in order to develop support for ASN for the benefit of pupils and school communities and (b) to bring back a report as soon as possible based on the adequacy or otherwise of spaces for Additional Support Needs within each School within the city, in order to truly understand the actual requirements for each school To report to the Committee on the adequacy of spaces for Additional Support Needs (ASN) within each school in the city		Andrew Jones / Emma Powell	Corporate Landlord / Education and Lifelong Learning	Families and Communities	1.1.1		A service update was provided in the interim in October 2025

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33	Education and Children's Services Performance Management Framework	To present the regular performance update		Alex Paterson	Data Insights	Corporate Services	1.1.3		
34	Inspection Reporting	A standing item (if required) to report on the outcome of inspections and any changes in the approach of inspection agencies		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.6		
35	15 September 2026								
36	School Age Childcare Policy	E&CS 17/09/24 - to approve the School Age Childcare Policy. Policy to be reviewed on an annual basis - report may not be required, should no changes be needed to policy		Louise Beaton	Education and Lifelong Learning	Families and Communities	1.1.1 and 1.1.5		
37	Aberdeen City National Improvement Framework Plan (NIF)	To present the plan		Eleanor Sheppard	Families and Communities	Families and Communities	1.1.1		
38	Community Learning and Development Plan	E&CS 16/09/25 - to instruct the Chief Officer - Education and Lifelong Learning to publish the plan, evaluate progress against the first year of the CLD Plan 2025/26 and present an evaluation of progress and updated CLD Delivery Plan for 2026/27 to Committee in September 2026		Margaret Stewart	Education and Lifelong Learning	Families and Communities	1.1.1		
39	Education Climate Change Annual Report	E&CS 24/06/25 - (i) to instruct the Chief Officer - Education and Lifelong Learning to support the Youth Climate Change Group to collate and share a yearly summary of the most impactful projects in our schools, through means to be determined by the group, to inspire other young people across the city; (ii) to invite representatives from the Youth Climate Change Group to present the report to Committee in subsequent years; and (iii) to instruct the Chief Officer - Education and Lifelong Learning to report back on progress by committee report within one calendar year.		Matt Reid	Education and Lifelong Learning	Families and Communities	1.1.1		
40	Music Service Update	E&CS 16/09/25 - to note that the Music Service had identified within the report, that at primary school level the service could be in some ASGs "thinly spread in terms of choice available" and to instruct the Chief Officer – Education and Lifelong Learning to determine if there were any changed patterns in uptake across secondary as a result of being thinly spread in some areas and include the findings in future annual updates; and to instruct the Chief Officer – Education and Lifelong Learning to report back on progress in one calendar year.		Beth Edwards	Education and Lifelong Learning	Families and Communities	1.1.1		
41	School Estate Plan Annual Update	To present the annual update. Council 01/10/25 - to instruct the Chief Officer - Corporate Landlord to further develop proposals and timescales for future ASG based asset reviews, and to build these in to future updates of the School Estate Plan.		Andrew Jones	Corporate Landlord	Families and Communities	1.1.1, 1.1.2 and 1.1.5		
42	Accessibility Plan	E&CS 12/09/23 - to instruct the Chief Officer - Education to present an updated Accessibility Plan to the Education and Children's Services Committee within 3 calendar years.		Mhairi Shewan	Education and Lifelong Learning	Families and Communities	1.1.5		
43	Education and Children's Services Performance Management Framework	To present the regular performance update		Alex Paterson	Data Insights	Corporate Services	1.1.3		

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2	Inspection Reporting	A standing item (if required) to report on the outcome of inspections and any changes in the approach of inspection agencies		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.6		
44									
45									
46	Education and Children's Services Performance Management Framework	To present the regular performance update		Alex Paterson	Data Insights	Corporate Services	1.1.3		
47	Cluster Risk Registers and Assurance Maps	To report on the cluster risk registers		Graeme Simpson / Shona Milne	Families and Communities	Families and Communities	1.1.4		
48	Inspection Reporting	A standing item (if required) to report on the outcome of inspections and any changes in the approach of inspection agencies		Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.6		
49									
50	Children's Social Work - Workforce Development Plan	E&CS 26/11/24 - to instruct the Chief Officer - Children's Social Work and Family Services to present an evaluation of progress against the workforce plan to Committee in 2027		Ali McAlpine	Children's Social Work and Family Support	Families and Communities	2.1		
51									
52	Learning Disabilities, Autism and Neurodivergence Bill	ODC 17/01/19 - To instruct that annual reports be submitted on the progress of implementation of the Autism Action Plan. Reported 5 March 2020 and will then be annually, however 2021 was delayed to May due to pandemic impact. Was reported to former Operational Delivery Committee on 31 August 2022, thereafter annually. E&CS 02/07/24 - to instruct the Chief Officer Children's Social Work and Family Support to provide an update on progress of the Bill as appropriate		Graeme Simpson	Children's Social Work and Family Support	Families and Communities	2.1.1		An update will be provided to Committee once the Bill has concluded Stage 2 of the Parliamentary process. Officers are unable to provide a date for reporting back at this time as it is dependent on Parliament A service update was provided in the interim in September 2025
53	The Children (Care and Justice) (Scotland) Act 2024	E&CS 18/02/25 - to instruct the Chief Officer - Children's Social Work and Family Support to report to this committee once the plan for enactment and associated funding was made known by the Scottish Government		Graeme Simpson / Andrea McGill	Children's Social Work and Family Support	Families and Communities	2.1		
54	Grandhome / Oldmachar / Bridge of Don Secondary Provision - Outline Business Case (NA1) / Oldmachar ASG primary school provision	The feasibility study was placed on hold in last year's update to the School Estate Plan, however due to increasing pressure on pupil capacity at Bridge of Don Academy and Oldmachar Academy, there is now a requirement for the feasibility study to proceed, and officers have therefore allowed for this in the overall implementation programme. As instructed by the Committee in September 2023, the feasibility study will incorporate options for future primary school provision, as well as for secondary school provision. Council 01/10/25 - to instruct the Chief Officer - Corporate Landlord to undertake a feasibility study to investigate options for the establishment of a new primary school to serve Grandhome, including any required interim arrangements, and to report the findings of the feasibility study in an Outline Business Case, in line with the timescales outlined in the Long Term Programme		Andrew Jones	Corporate Landlord	Families and Communities	1.1.1, 1.1.5, 1.3		

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55	Consultation on proposed new school at Bucksburn / Newhills	Council 01/10/25 - to instruct the Chief Officer - Corporate Landlord to carry out an options appraisal to determine any required interim arrangements for establishing the proposed new school at Bucksburn/Newhills, and to include the cost implications of any such arrangements in the budget setting process for 2026/27, with a view to the arrangements being included within the proposals for the forthcoming statutory public consultation on the new school		Andrew Jones	Corporate Landlord	Families and Communities	1.1.1, 1.1.5, 1.3		
56	SCHOOL ESTATE PROJECTS - ON HOLD/NOT YET STARTED								
57	City-wide Denominational Primary Schools	<p>EODC 08/09/22: Instructs the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and stakeholder engagement to identify options for ensuring appropriate and sustainable long term denominational primary school provision for the city to meet forecast demand, and report back to the Education and Children's Services Committee with recommendations. (Recommendation RC1)</p> <p>Council, 02/10/24: To note the contents of the report, and instruct the Chief Officer - Corporate Landlord to continue to monitor forecast pupil numbers for the three denominational primary schools, and to include recommendations in next year's annual school estate plan update report on any required actions to be taken to ensure that the city's denominational primary school provision continued to be appropriate to meet the expected demand for pupil places</p> <p>Council 01/10/25 - Project currently on hold as per annual School Estate Plan update</p>		Andrew Jones	Corporate Landlord	Families and Communities	1.1.1, 1.1.5, 1.3		A report on the completed feasibility study was presented to the Committee in September 2024, and then referred to Full Council in October 2024, where it was agreed that officers would continue to monitor numbers at the three schools. Latest school roll forecasts indicate that there continues to be excess capacity across the schools, however officers recommend that no action is taken at this time, as school rolls may be affected by the planned refurbishment of St Peter's School. It is recommended that this project remains on hold until the refurbishment of St Peters School is completed, and the impact of this on pupil numbers can be assessed.
58	Loirston Loch Additional Primary Provision - Outline Business Case (L1)	<p>E&CS 12/09/23 - Instructs the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and stakeholder engagement to identify options for creating the required additional school capacity to serve the planned Loirston Loch development, and report back to the Education and Children's Services Committee with recommendations as appropriate.(Recommendation L1)</p> <p>E&CS 20/02/24 - Revised school estate timeline approved. No immediate requirement for this, revisit post 2024</p> <p>E&CS 17/09/24 - Project currently on hold (as per annual School Estate Plan update)</p> <p>Council 01/10/25 - Annual School Estate Plan update - contained progress update on Loirston Loch as per explanation column</p>		Andrew Jones	Corporate Landlord	Families and Communities	1.1.1, 1.1.3, 1.5		The latest school roll forecasts indicate that pupil numbers at Charleston School are expected to rise above the school's capacity in future, as a result of the development at Loirston Loch, although it may be some years before a viable number of pupils is reached to justify the construction of a new school. Officers anticipate that work on a feasibility study will likely need to commence from 2028/29, to identify options for mitigating this rise in pupil numbers